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Shantung / Cheeloo
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Presbyterian Church in the U.S.A.
Women's Board 1939-1944

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January 3, 1939

Miss Margaret E. Hodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Hodge:

Sometime ago Dr. Beech, Chancellor of West China Union University, suggested that because of the important interrelationship problems of the four colleges working together on the campus of West China Union University, it would be well to have a meeting of representatives of the four Boards. This matter was discussed the other day, as you remember, at the Cheelee Board meeting. At that time, Dr. Hillman, Mrs. Hugheson and Mrs. Roys were appointed as Cheelee representatives for such a meeting, with the suggestion that the meeting be held on the afternoon of January 18.

If this meeting is held, it will be necessary to get representatives appointed from the other Boards. It happens that there are meetings of the Executive Committees of both Hanking and West China prior to that date so that such appointments can be made. Is there some way in which you can undertake seeing that Ginling has two or three representatives appointed who can attend such a meeting? The time of the meeting will be probably 3:30 P.M., on Wednesday, January 18.

Sincerely yours,

J. P. Parker
Secretary

JIP:VW

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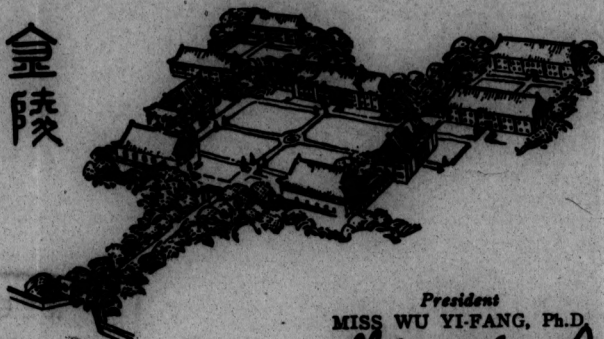
GINLING COLLEGE NANKING, CHINA

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BOARD OF FOUNDERS

MISS MARGARET E. HODGE
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DR. B. A. GARSIDE
MRS. T. D. MACMILLAN

金陵



Presidents

MISS WU YI-FANG, Ph.D.

Philadelphia; Penna.

Jan. 15, 1939

COOPERATING UNITS

WOMEN'S AMERICAN BAPTIST
FOREIGN MISSIONARY SOCIETY

DOMESTIC AND FOREIGN
MISSIONARY SOCIETY,
PROTESTANT EPISCOPAL
CHURCH

BOARD OF MISSIONS, METHODIST
EPISCOPAL CHURCH, SOUTH

WOMEN'S FOREIGN MISSIONARY
SOCIETY, METHODIST
EPISCOPAL CHURCH

BOARD OF FOREIGN MISSIONS,
PRESBYTERIAN CHURCH, U.S.A.

BOARD OF FOREIGN MISSIONS,
REFORMED CHURCH IN THE
U.S.

UNITED CHRISTIAN MISSIONARY
SOCIETY

FACULTY, ALUMNAE, AND
UNDERGRADUATES OF
SMITH COLLEGE

Dear Mr. Evans, When I saw you last week I had already asked Mrs. Sears and Mrs. McConnell to represent Ginling at the conference on the 18th. I have not yet heard from either of them, but have learned that Mrs. McConnell will be away. I hope that Mrs. Sears and I can go, and I have asked Miss Chester to attend as I think it will be valuable for both her and those at Chungking where she expects to be next year if she can be present. She has accepted and I told her the college would pay her expenses, so will you please honor her memo. Whether she will be a voting member or a member of the faculty present on invitation I leave to you people in New York to say.

I assume that Mrs. Macmillan, you and Mr. Garside will attend ex officio but if that is not the case then of course I appoint Mrs. Macmillan as a Ginling representative. Of course Mrs. Roys and Dr. Lobenstine, though appointed by other Boards, can also speak for Ginling.

For Mr. Parker

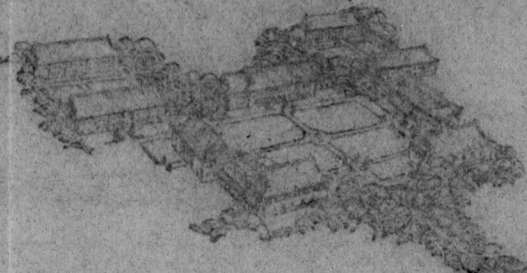
I rather think that all the women on Shanghai Board are members of its Women's Com., but I will try to find the action about it and let you know. — I forgot this was a question from Mr. Parker, will you be good enough to give him this message.

Sincerely yours, Margaret E. Hodge

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COOPERATING UNITS

Women's American Baptist
Foreign Missionary Society
Domestic and Foreign
Missionary Society
Protestant Episcopal
Church
Board of Missions, Methodist
 Episcopal Church, South
Women's Foreign Missionary
Society, Methodist
 Episcopal Church
Board of Foreign Missions,
Presbyterian Church, U.S.A.
Board of Foreign Missions,
Reformed Church in the
U.S.
United Christian Missionary
Society
Faculty, A. Union and
Theological Seminary of
South College



MISS WU YI-RANG
President

12, 18 31

JAN 17 1939

JOINT OFFICE

BOARD OF FOUNDERS

[illegible]

JOINT OFFICE

My dear Mr. Garrison,

I have not yet heard from either of them, but have learned that Mr. W. L. Garrison will be away. I hope that Mr. Garrison will be able to go, and I have asked those friends to return as I think it will be valuable for both of us. There are three or four others who are expected to be with you if you can be present. He has accepted and I told him the college would pay for expenses. So will you please give him some. Whether he will be a voting member or a member of the faculty, present or in absentia, I leave to your people in New York to say.

I assume that Mr. W. L. Garrison, you and Mr. Garrison will attend at office but if that is not the case then of course I appoint Mr. W. L. Garrison as a sailing representative. Of course Mr. W. L. Garrison and Mr. W. L. Garrison, though appointed by other boards, can also speak for sailing.

I would think that all the women in Boston should be members of the Women's Bureau. But I will try to find the action about it and let you know. I forget this was a question from Mr. Parker.

Will you be good enough to give him this message.

Very truly yours, Margaret E. Briggs

John A. Baker

0004

ack. 1-23-39

THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

CHARLES R. ERDMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. SPEERS
SECOND VICE-PRESIDENT

January 18th, 1939.

Mr. Joseph I. Parker,
150 Fifth Avenue,
New York City.

My dear Mr. Parker:

In reply to your letter of January 13th asking about the method of the election of the Woman's Committee of Cheeloo University, as far as I can discover every woman member of the University Board of Governors of the North American Section is a member of the Woman's Committee but there is a difference which requires a bit of history.

Originally there was a Woman's Medical School in Peking controlled by the Methodist and Presbyterian Woman's Boards. A number of years ago, possibly about 1925 it was voted by the Boards ^{that that Medical School} to join Cheeloo Medical School since it was beginning to be quite possible to have co-education even in medicine. At the time of the union it was stated very distinctly by the two Boards concerned that the financial responsibility of the women was only for the women who were studying medicine and nursing, interpreted in rather broad ways to cover if possible pre-medical work. A good deal of pressure was brought to bear from the field for the women's Boards to take financial responsibility for all the women in the University. That was discussed very fully at a meeting of the Woman's Committee of Cheeloo in 1930. They took action stating that it was impossible to accede to this request although they were and will continue to be deeply interested in the women of the university and that they would enlarge the scope of the committee to consider all the interests of the women though their financial responsibility could only be on the medical side.

These women on the Cheeloo Board are elected by their respective Mission Boards in the same way in which the men are elected. That I think you have straight in your records.

We are still working on the problem of the relationship of the Woman's Committee to the women of the Board of Directors on the field and to the staff. When Mrs. Yui was here two years ago we thought it was on the way to being straightened out. Of course the situation in China now has put a stop to any official working out of this question, though we talked about it when President Liu was here last year. Dr. Annie Scott has been our present correspondent thus far but we feel that Dean Yui should be an official correspondent.

If you need to know more about the history I think Mrs. Avann can give you the best account because she has been chairman from the time of the union and before that was the secretary of the Methodist Board for the Woman's Medical School in Peking. Mrs. Hughson can also give you a good deal of background from the

Mrs Joseph I. Parker, 1/18/39.

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field's point of view for she was a missionary for a good many years before and after the Union.

I am so happy that you are taking up these matters of technical detail which are so easy to forget and so important to have for easy reference.

Sincerely yours,

Margaret E. Hodge

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Mr. Joseph I. Parker, 1/18/39.

I am so happy that you are taking my these matters of technical detail which are
no easy to forget and so important to have for easy reference.
Field's point of view for she was a mission - for a good many years before
and after the war.

Sincerely yours,

Robert E. Parker
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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

CHARLES R. ERDMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. SPEERS
SECOND VICE-PRESIDENT

January 19th, 1939.
(dict. Jan. 18th)

Mr. B. A. Garside,
150 Fifth Avenue,
New York City.

Est 1/20

Dear Mr. Garside:

According to the recommendation on page four of the docket for the meeting of the Cheeloo Board of Governors on December 16th I wrote to the members of the Woman's Committee asking for a correspondence vote. I have now heard from all except Mrs. Phillips, Mrs. Shipley, Mrs. Cecil and Dr. Scott, who is out of the country, giving a hearty approval to the recommendation. Since this is decidedly a majority I think you can make the record that it is carried.

Sincerely yours,

Margaret E. Hodge

Secretary of Woman's Committee
of the Cheeloo University.

MEH:MEA

Signed in the absence
of Miss Hodge.

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

RECEIVED
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JAN 20 1930

CHARLES R. BROWN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE PRESIDENT
JAMES M. BREWER
SECOND VICE PRESIDENT

January 19th, 1930
(dist. Jan. 19th)

Mr. B. B. Garside,
150 Fifth Avenue,
New York City.

Dear Mr. Garside:

According to the recommendation in page four of the check for
the Board of the Christian Board of Churches on January 19th
I wrote to the members of the Women's Committee asking for a
correspondence vote. I have now heard from all except Mrs.
Phillips and Mr. Shipley, Mrs. Gault and Mr. Scott, who is out
of the country, giving a hearty approval to the recommendation.
Since this is decidedly a majority I think you can make the
record that it is carried.

Sincerely yours,

Secretary of Women's Committee
of the Christian Board of Churches

Signed in the presence
of Miss Hodge.

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January 20, 1939

Miss Margaret E. Hodge
156 Fifth Avenue
New York City

Dear Miss Hodge:

Let me acknowledge receipt of your letter of
January 19th.

We understand that the item to which you refer
is the first recommendation on page four of the Report of the
Treasurer of the North American Section of Siantung Christian
University for the year ending June 30th, 1938:-

"That, subject to the approval of the Woman's Committee, the
Woman's Committee deficit of \$201.82, 1937-38, be cleared
as follows:-

- "(a) With the use of \$32.02 Woman's Committee surplus, 1936-37.
- "(b) By the use of \$169.80 of the back dividends on Aluminum
preferred stock held in the Suspense account."

Our accounting department is therefore making
the necessary entries to put this recommendation into effect.

Very sincerely yours,

B. A. Harvick

BAG:MP

January 23, 1929

Miss Margaret E. Hodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Hodge:

I wish to acknowledge your letter of January 18, and to thank you for the very careful way in which you have answered my questions in regard to the Women's Committee of Charles University.

It is my hope that we can get all these technical matters definitely cleared up and be sure that our organization is in order according to the rules laid down in the various charters and constitutions.

Sincerely yours,

J. D. Parker
Assistant Secretary

JIP:VW

CABLE ADDRESS "INCULGATE" NEW YORK

See Memo to Accounting Office 7/1/39

TELEPHONE WATKINS 9-2000

THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
156 FIFTH AVENUE
NEW YORK

KENNETH W. MOORE
TREASURER
HELEN KITTREDGE
ASSOCIATE TREASURER
CLARENCE A. STEELE
ASSISTANT TREASURER

January 26, 1939.

F

Mr. B. A. Garside
150 Fifth Avenue
New York, N. Y.

Dear Mr. Garside:

Since writing to you on January 19th, I have received two additional votes regarding recommendation on page four of the docket for the meeting of the Cheeleo Board of Governors on December 16th. This makes the action a unanimous vote by the members of the Woman's Committee of Cheeleo University.

Sincerely yours,

Margaret E. Hodge
Secretary of Woman's Committee
of the Cheeleo University

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

155 FIFTH AVENUE
NEW YORK

UNIVERSITIES

JAN 27 1939

JOINT OFFICE

KENNETH W. MOORE
TREASURER
HELEN KITTREDGE
ASSOCIATE TREASURER
CLARENCE A. STEELE
ASSISTANT TREASURER

January 26, 1939.

Mr. B. A. Garfield
150 Fifth Avenue
New York, N.Y.

Dear Mr. Garfield:

Since writing to you on January 19th, I have received two
additional votes regarding recommendation on part four of the booklet

for the meeting of the Chesloe Board of Governors on December 10th.
This takes the action a unanimous vote by the members of the women's
Committee of Chesloe University.

Sincerely yours,

Secretary of Women's Committee
of the Chesloe University

30:48

February 25, 1939

Miss Margaret E. Hedge
112 West Chesters Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Hedge:

At the last meeting of the Executive Committee of the Associated Boards for Christian Colleges in China, you were appointed as a delegate to represent the Associated Boards at the Forty-Third Annual Meeting of the American Academy of Political and Social Science. This meeting will be held at the Bellevue-Stratford Hotel, Philadelphia, on Friday and Saturday, March 31st and April 1st, 1939.

Your name has been sent in to the President of the Academy, and he will be forwarding to you details of the program.

Sincerely yours,

J. L. Parker
Secretary

JIP:VF

February 28, 1939

Miss Margaret E. Hodge
112 W. Gravers Lane
Chestnut Hill, Philadelphia, Pa.

Dear Miss Hodge:

Thank you very much for your letter advising us that Mrs. McGraw, Dr. Edward B. Hodge, and Mrs. Herbert H. Smith have accepted the invitation to continue as members of the Philadelphia Committee. I also acknowledge your former letter in which you advise that Mr. Liggett accepted the Committee appointment, and that he would make a contribution at an early date.

We appreciate your judgment with reference to the letter that has gone to the Philadelphia constituency, and from what we can see now we will have a total of contributions larger than that of last year. May I add I have a particular satisfaction in reading the letter from Mrs. Smith and I will relay to Mr. Bush her willingness to give active assistance.

We are disappointed you are not able to be in New York for Mr. McBrier's dinner. From all indications it will be a very worthwhile occasion, and he has so far been kept entirely in the dark concerning it.

The next time you are in New York I hope I may have a chance to talk with you.

Very cordially yours,

Vernon B. Ransour

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March 21, 1939

Miss Margaret E. Hodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Hodge:

I have been trying to see what sort of arrangement could be made for the dates of the annual meetings of the various Boards of Trustees without too much overlapping.

The dates, as you know, for the Annual Meeting of the Associated Boards are Friday and Saturday, June 2 and 3. It was proposed that the annual meetings of the individual Boards of Trustees be held on Monday, Tuesday, and Wednesday, June 5, 6, and 7.

The most workable arrangement that we have been able to devise is as follows:

Monday, June 5, 1939 West China Union Univ., Ginling College
" " " " - in the late afternoon - Cheelee Woman's Committee

Note: The meetings of the West China Board and Ginling Board have only one member in common, in the person of Dr. Becker. By putting the meeting of the Cheelee Woman's Committee late in the afternoon, it is hoped that we can partially clear the overlapping at this point, where you and Mrs. Boys are concerned with both the Ginling Board and the Cheelee Woman's Committee. It is necessary to get the Cheelee Woman's Committee on Monday so as to clear for a meeting of the Cheelee Board on Tuesday.

Tuesday, June 6, 1939 Cheelee Board and Fuhien Board
" " " " - in the late afternoon - Yenching College Committee

Note: The Cheelee and Fuhien Boards have no members in common, and by putting the Yenching College Committee late in the afternoon, the few members who have a common relationship to this Committee and Cheelee Board may be cleared. Once again the Yenching College Committee must meet prior to the meeting of the Yenching Board.

Wednesday, June 7, 1939 Yenching Board and the Hanking Board

Miss Margaret E. Ridge

-2-

March 31, 1955

I am sending you this schedule so that you may let me know whether these arrangements are satisfactory to you, particularly as Chairman of the Dining Board.

Several other combinations were tried, but this arrangement seems to reduce the overlapping to the minimum, and also provides for the meetings early in the week of those months which have the largest number of out-of-town members.

I would appreciate having your opinion about this schedule before we attempt to make any general announcement of the dates.

Sincerely yours,

J. L. Parker
Secretary

JIP:VW

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March 31, 1939

Miss Margaret E. Dodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Dodge:

Thank you for your card of March 28 regarding the proposed schedule for the Annual Meetings of the individual Boards of Trustees. I think it would be well for you to send out a preliminary call for the Gilling Board meeting on Monday, June 5, as you outlined on the card.

I noted your suggestion about the meeting of the individual Boards of Trustees prior to the Associated Boards, and I discussed the matter with Mr. Carls. He pointed out that individual Boards have occasion to have fairly frequent meetings throughout the year, at which they can raise any questions which should go before the Associated Boards. On the other hand, the matters discussed in the Associated Boards meeting call for reference to the individual Boards in many cases, and it is for this reason that the plan is made so that such references can immediately come before the individual Boards at their Annual Meetings. It was his feeling that it would be much more awkward to reverse the process.

Unless you think of some important reason for not doing so, we will plan for the various Annual Meetings as given in the original schedule.

Sincerely yours,

J. L. Parker
Secretary

JLP:W

May 4, 1936

Miss Margaret E. Hodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pa.

Dear Miss Hodge:

Yesterday afternoon I completed arrangements for the locations of the various Annual Meetings.

It is planned that the Girling Board will meet in the Council Room, on the second floor of the Presbyterian Building, at 180 Fifth Avenue, on Monday, June 5. The room is reserved for the entire day, beginning at 9:30 A.M.

Other Annual Meetings with which you are concerned are located as follows:-

Meeting, Charles Board, Room 734, Presbyterian Bldg., at 9:30 A.M., Tuesday, June 6.

Annual Meeting, University of Banking, Room 300, at 180 Fifth Ave., at 9:30 A.M., Wednesday, June 7.

There is one meeting that I have not placed yet, regarding which I would like to have your suggestion. This is the meeting of Charles Wynn's Committee, which is planned for Monday afternoon, June 5. It is our thought that this meeting can be held rather late in the afternoon so that you will be able to finish up the Girling meeting, and be able to attend the meeting of the Charles Wynn's Committee. The only person, besides yourself, who is in both groups, is Mrs. Rye, and I am certain that she will be unable to attend any meetings because of her time in the hospital.

Mr. Garfield thought that perhaps if the meeting of the Wynn's Committee is late in the afternoon, the members might wish to meet at some hotel, rather than here in the building, and thus be able to continue their discussion, perhaps, through supper together. I will not attempt to make any final arrangement for this meeting until I hear from you and have your suggestion.

Sincerely yours,

J. S. Parker
Secretary

JEP:VV

THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

CHARLES R. ERDMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. SPEERS
SECOND VICE-PRESIDENT

File
1939
APR 12 1939

April 12th, 1939.

Mr. B. A. Garside,
150 Fifth Avenue,
New York City.

My dear Mr. Garside:

I have read with interest your letter of April 4th in regard to the request from the field to build a third story on the O.P.D. building, together with the explanatory letters. It strikes me as a very sensible thing to do, but I do not feel well enough posted as to the present and future condition in China to vote intelligently in favor of it. If the Executive Committee approves I will gladly agree. It is interesting to know how well that part of the work is going on.

Sincerely yours,

Margaret E. Hodge

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

120 FIFTH AVENUE
NEW YORK

RECEIVED
UNIVERSITIES
APR 13 1939
JOINT OFFICE

CHARLES A. ERDMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. SPENCER
SECOND VICE-PRESIDENT

Mr. E. A. Gardner,
110 Fifth Avenue,
New York City.

My dear Mr. Gardner:

I have read with interest your letter of April 1st in regard to the request from the field to build a third story on the O. E. B. building, together with the accompanying letter. It strikes me as a very sensible thing to do, but I do not feel well enough posted as to the present and future condition in China to vote intelligently in favor of it. If the Executive Committee approves, I will gladly agree. With interest and to know how well that part of our work is going on.

Sincerely yours,

Margaret E. Hodge

JAMES M. SPENCER

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
186 FIFTH AVENUE
NEW YORK

KENNETH W. MOORE
TREASURER
HELEN KITTREDGE
ASSOCIATE TREASURER
CLARENCE A. STEELE
ASSISTANT TREASURER

May 15, 1939

Mr. George W. Davison
150 Fifth Avenue
New York, N. Y.

My dear Mr. Davison:

The enclosed check for \$10.00 represents gifts which we have received for China Colleges. \$5.00 of this amount was received through Dr. Clarence Thwing, 2312 Eastlake Avenue, Seattle, Washington who writes:

"In your April Bulletin, I noted with pleasure the letter of Mr. Stinson, (whose father, Dr. Lewis A.) was my teacher in the University Medical over 50 yrs. ago, in regard to the Colleges in China. As I haven't given for this cause this year, I will be pleased if you will relay the enclosed gift, and oblige."

The other \$5.00 gift is from Rev. and Mrs. Joseph W. Angell, 210 Willow Street, Pacific Grove, California. The following is an excerpt from Mrs. Angell's letter:

"Enclosed check for \$5.00 is for China Colleges. The "China Colleges" bulletin still comes to our cousin, Virginia Strong, dead four years, an intelligent and fairly well-to-do giver, but gone."

Sincerely yours

Helen Kittredge
Associate Treasurer

SRH

0022

May 19, 1938

Miss Helen Kittredge
The Board of Foreign Missions of the
Presbyterian Church in the USA
155 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

I am acknowledging your letter of May 15th enclosing
check for \$10.00 - \$5.00 from Dr. Clarence Thwing, 2323 Eastlake
Avenue, Seattle, Washington and \$5.00 from Rev. and Mrs. Joseph W.
Angell, 235 Willow Street, Pacific Grove, California. Receipts are
being forwarded directly to the donors.

As suggested in Mrs. Angell's letter, we are canceling the
name of Virginia Strong from our list.

Very truly yours,

C. A. EVANS

CAE/b

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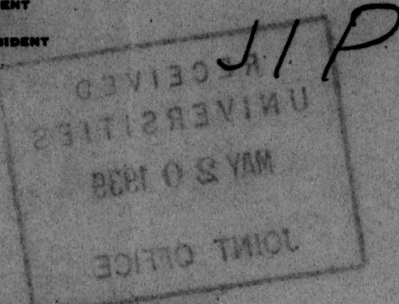
THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

*ack 5-22-39
by jdp*

CHARLES R. ERDMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. SPEERS
SECOND VICE-PRESIDENT

May 19, 1939.



Mr. B. A. Garside
150 Fifth Avenue
New York, N. Y.

My dear Mr. Garside:

I am making out the agenda for the meeting of the Woman's Committee of Cheeloo which is to be at 4 o'clock on Monday, June 5th, as you know. Will you be good enough to arrange for Mr. Cressy to come to that meeting for a short time and tell him the situation of the women's work, both at Tsinan and at Chengtu. I would suggest that we had better have him fairly early in the meeting if that is at all possible.

Sincerely yours,

Margaret E. Hodge

Secretary, Woman's
Committee of Cheeloo

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

126 FIFTH AVENUE
NEW YORK

May 2-22-39

May 19, 1939

CHARLES R. BROMAN
PRESIDENT
MISS MARGARET E. HODGE
FIRST VICE-PRESIDENT
JAMES M. BARNES
SECOND VICE-PRESIDENT

RECEIVED
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MAY 20 1939
JOINT OFFICE

Mr. B. A. Garfield
150 Fifth Avenue
New York, N. Y.

My dear Mr. Garfield:

I am making out the agenda for the meeting of the Women's Committee of Chelso which is to be at 11 o'clock on Monday, June 5th, as you know. Will you be good enough to arrange for Mr. Greasy to come to the meeting for a short time and tell him the situation of the women's work, both at Tahan and at Chelso. I would suggest that we had better have him fairly early in the meeting so that in at all possible.

Sincerely yours,

Margaret E. Hodge

Secretary, Women's
Committee of Chelso

WHA:ALH

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GINLING COLLEGE NANKING, CHINA

File

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DOMESTIC AND FOREIGN
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WOMEN'S FOREIGN MISSIONARY
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BOARD OF FOREIGN MISSIONS,
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U.S.

UNITED CHRISTIAN MISSIONARY
SOCIETY

FACULTY, ALUMNAE, AND
UNDERGRADUATES OF
SMITH COLLEGE

June 12th, 1939.

Mr. Joseph I. Parker,
150 Fifth Avenue,
New York, N.Y.

Dear Mr. Parker:

The minutes are dictated but are awaiting the return of Miss Kittredge from the Swarthmore Foreign Missions Conference the end of this week for the Financial Report.

A summary of the actions of the Woman's Committee is that it approved the action of the North American Section in authorizing an addition to the O.P.D. and are ready to pay up to \$5,000.00 (U.S.) from the Building Fund that they hold; it elected as chairman Mrs. Phillips who lives near New York in place of Mrs. Avann whose home is in the middle west; at the same time expressing appreciation of the valuable service that Mrs. Avann has performed since the union of the Woman's Medical College of Peking with Cheeloo in 1922 (?).

Cordially yours,

Margaret E. Hodge

MEH:MEA

Signed in the absence
of Miss Hodge.

0026

June 16, 1939

Dear Miss Kittredge:

The fiscal year of the Cheekee University is drawing to a close. Through our Governors cooperation with the Associated Boards, and through the use of their secretaries, Cheekee has received invaluable financial help at a time of urgent need.

But as yet only three-fourths of the emergency funds needed this year by Cheekee and the other Christian Colleges of China, has been raised. If the fund is to be completed, every member of the Board of Governors must help, both through his own personal giving and through enlisting the support of others. As you will see from the enclosed Progress Bulletin, thus far only 47% of the North American Section of the Board of Governors have shared personally in meeting this emergency need. Before June 30th, this should be 100%. We cannot ask others to give to a cause we do not ourselves support.

The Governors are free to designate their gifts as they wish - to Cheekee, to the entire group of Colleges, or to some other institution in the group if they have larger interests elsewhere. Even where the limitations of benevolence budgets restrict giving to small amounts, your support is still necessary and welcome.

The present difficult situation facing the University makes assistance in their support more important than ever.

Very sincerely yours,

Miss Helen Kittredge
155 Fifth Avenue
New York, N. Y.

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ASSISTANT TREASURER

June 29, 1939.

Mr. C. A. Evans
150 Fifth Avenue
New York, N. Y.

My dear Mr. Evans:

I am enclosing herewith a check for \$5,268.25 which covers
the two actions of the Woman's Committee of the Cheeloo Board of
Governors meeting of June 5, 1939.

I am also enclosing herewith excerpts from the minutes
this meeting.

Sincerely yours,

Helen Kittredge
Treasurer, Woman's Committee
of Cheeloo University

HK:AH
Enc.

Dep 7/12/39

*Wrote to Dr. Fair 7/12/39 \$268.25
7/26/39 correction -*

*9-26-39 268.25-172
4-27-39 5000.00-1262*

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CLARENCE A. STEELE
ASSOCIATE TREASURER

June 23, 1939

Mr. C. A. Evans
150 Fifth Avenue
New York, N. Y.

My dear Mr. Evans:

I am enclosing herewith a check for \$1,000.00 which covers
the two sessions of the Woman's Committee of the Chicago Board of
Governors meeting of June 2, 1939.
I am also enclosing herewith excerpts from the minutes of
this meeting.

Sincerely yours,

Helen Kittingidge

Treasurer, Woman's Committee
of Chicago University

HK:AM
Enc.

File 10/39

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July 3, 1939

Miss Margaret E. Hodge
Keene Valley
New York

My dear Miss Hodge:

We finally got to the task of writing the minutes for the Women's Committee of the School of Medicine at Chee-lee, and sent a copy of the two actions over to the China Colleges office as they wanted to incorporate them in the approval of the actions of the Women's Committee as taken by the Chee-lee Board of Governors. When we did that we found that there had been some misunderstanding, both by Miss Griffin and me, in regard to the action of the appropriation of the \$5,000.00. We finally turned to the minutes of the meeting which was held in Dr. Scott's office of the Chee-lee Board of Governors following the request which came from Dr. Shields, and saw there that the total amount of \$7,000.00 was approved by that group and a cable had gone to the field authorizing them to spend up to \$7,000.00, to build the third story on the O. P. D.

Mr. Evans came over here and after many conversations we finally changed the minutes to read that the \$5,000.00 was appropriated toward the \$7,000.00 approved by the Chee-lee Board of Governors at its meeting, giving the proper date. That correction, of course, will have to go into the minutes as they were sent out to you and the other members of the Women's Committee.

I am sorry that I did not stay through that meeting that afternoon. It was a difficult thing for me to do, but I see now that I should never have left because I might have gotten into my mind a little more clearly the reason for the appropriation and other details connected with it. In the statement which has come this morning from the bank there is an additional amount of income of approximately \$1,100.00 which will allow us to pay the full \$7,000.00 if it is needed. Do you feel that we should take any further action this summer authorizing the full amount of \$7,000.00, or do you think it can wait until fall? I am writing only to you. I will not write to Mrs. Phillips who is, I believe, the new Chairman of the Committee as I know she knows so little about this action. I am sorry to bother you while you are on vacation, but will appreciate your answer to this question when it is possible for you to send it.

With all good wishes to you and your sister, I am,

Sincerely yours

(H. K. Hodge)

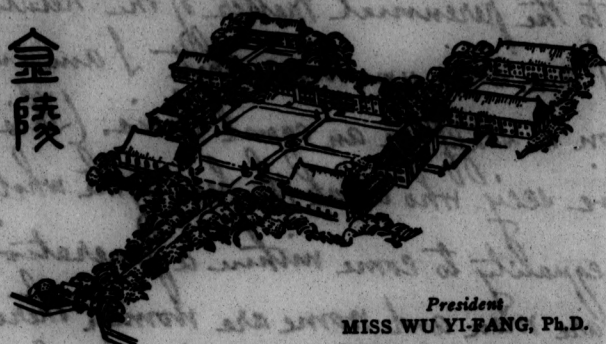
HK:SRH
(122)

GINLING COLLEGE NANKING, CHINA

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FACULTY, ALUMNAE, AND
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Summer address - Keene Valley, Essex Co., New York

Asst 8/12/37 July 8, 1939

Dear Mr. Garside,

Many thanks for the minutes of the Nominating and Executive Com. of the Associated Boards, and your covering letter of June 30th with its statement of the action of the Executive Com.

As you suggest, we will let the matter of the unanimity of the Ginling Board in asking for Mrs. Macmillan's service as ^{recording} secretary. I am glad the request has been granted. My own interpretation of the "basic principle" of the united organization is the same as yours in the long paragraph on p. 1. And may I add that it has been my experience, not only that the services asked for have been rendered, but that they have been rendered most cheerfully.

Your statements in the next three paragraphs put in writing what I knew in general the provisions for the various members of the staff, and I agree with you that they are "thoroughly fair and Christian".

I make one criticism which applies less to the Exec. Boards than to other organizations with which I have been connected; that if there is dissatisfaction with any member of the staff that person should be told of it several months before the annual meeting in order to clear the

JUL 8 1939. Matter, or to offer a resignation. I have puzzled a good deal over the matter and arrived at no better solution. The Hon. Com. of the Asso. Boards may have done something like this in the case under discussion, but I doubt it.

Now in regard to the perennial matter of the relation of men and women executives, I am sure you know that I am entirely in favor of having both together on a staff on an equal basis. (This is not contrary to the plan of one executive secy who is at the head of the whole staff.) But I do not expect this absolute equality to come within a generation or two.

As long as men are men and women are women there will be difficulties of adjustments, personal and psychological, but I refuse to believe that it is more difficult in the Asso. Boards than in other religious organizations. And such difficulties are sometimes acute between people of the same sex! I was for several years the one woman working on the Executive Council of our Board of Foreign Missions and for awhile I thought most of the difficulties were on my side, but it was not long before I realized the men had as hard a time as the women and I told them so. I think I would modify your last sentence on the subject on p. 3 by saying "An objective viewpoint and a sense of humor are essential assets." But I believe more and more that the goal is fully worth the effort.

If there were ten women and one man on the Asso. Boards I imagine that the dominance by the feminine gender would be more pronounced than it is at present by the masculine gender. I agree heartily that there should be more women on the staff, but I am quite as insistent that it is better not to add any until the right ones are found. You give one basic reason for the difficulty in getting the right type and imply another — that a normal woman has more home responsibility than a man usually has.

I agree with the ideal you set forth in par. 2, p. 3, but you men are not "stupid". It takes length of time, and office time which is all too short to adjust machinery and personalities.

No one believes more strongly than I that in all this work

JUL 8 1939

1939
We should be Christian gentlemen and ladies. We should also work on an equal basis; which means among other things that if a man does something perfectly natural to him but which annoys the woman, if the woman weeps or does some other thing equally annoying to the man the other person must apply your principles in par. 3, p. 3, and say as my small niece used to say "what of it!" and hope that our labors will bear fruit in coming generations if not in ours.

But now woman who is worth such work as we are doing wants to be on a basis that is one of consideration to a "lady" by a "gentleman", regardless of right or wrong, or of established policy. They would all say the thing to do is to work it out ^{together} amicably and abide by the decision of the majority. The fact that there is only one woman on the Ass. Board Staff might lead the majority to feel it was fair to the minority to do the things you speak of in par. 3, p. 2, but if you did it because she was a woman and had to be treated differently from a man in a similar position, then you would not be working on an "equal" basis, and the women would be the first to object.

I hope I have made myself clear. We do appreciate more fully perhaps than you realize your constant efforts to work with the women, those on and off the staff, and we want to cooperate in every way. This may mean pretty plain speaking to each other at times, but we all should be able to "speak the truth in love." We want to conform to all the reasonable rules of procedure, and our actions this spring have been an attempt at this.

I am awaiting eagerly the news of the termination of the financial campaign, and am thankful that exchange has been so much in our favor. You, like all the rest, need a good change for mind as well as body, and I hope your vacation plans will provide this. It would be pleasant if you should drop in on us some day. Dr.

0033

Luce appeared here in church last week. (Speaking of the equality of the sexes, the pastor here is a woman, graduate of Hartford I think, and doing very well.) We have had all kinds of temperatures in our ten days here, and are glad the thermometer is not soaring as high as it did yesterday.

With best wishes for a most harmonious year before us, I am,

Sincerely yours,
Margaret E. Hodge

JUL 8
1939

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DOMESTIC AND FOREIGN
MISSIONARY SOCIETY
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NANKING, CHINA

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AUG -2 1939

THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
156 FIFTH AVENUE, NEW YORK

PRESBYTERIAN FOREIGN BOARD
TREASURER'S OFFICE

Keene Valley, Essex Co., New York
July 31, 1939

MEMORANDUM

FROM Dear Miss Kittredge, I am ashamed not to have answered your letter about
TO the O. P. D. at Cheelo, dated July 3rd. There have not been many days when
I have not been at my desk, but rest and recreation have taken precedence over
all but pressing business. I realize, however, that I should have answered
this before the approach of your vacation.

I realized that Miss Griffin did not fully understand the situation
in regard to the appropriation of \$5,000. for the O. P. D., but I do not believe
we need take any further action this summer for the \$5,000.00 will probably
be more than they need before fall. We can have a meeting of the V. Com. in connection

with the next Executive meeting or Ex. Com.; or if word comes that the other \$2000. is needed at once, could not a letter asking for a circular vote be sent from your office or "150"? Include a statement that no answer within 10 days or 2 weeks as seems to you best will be interpreted as approval. I authorize use of my signature and opening and tabulating replies in office. But I suggest they come to "156" rather than "150". For I think that quite unintentionally the authority of the W. Com. over the hospital money is somewhat overlooked at times across the street.

I feel sure we did have a good reason for voting only \$5000. instead of \$7000. but have not papers at hand to confirm it.

I hope you will have a good vacation. How are you going to spend it?

Cordially yours,

JUL 31

1939

Margaret E. Hodge

P.S. On re-reading the minutes of 7/5/39 please add date of Dr. Shields' request and say that the request was for \$7000. to build the third floor on the C.P.D. building, but combine this and your & Mr. Evans' amendment and our original wording so as to make a clear and grammatical statement. If we make any change let us make it correctly. W. 8/8/39

Ask. 7/15/39 Sent to Miss Kuthridge*

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Shantung Christian University

Cheeloo Ta Hsueh

Tsinan, China

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2 Eaton Gate, London, S.W. 1, Eng.

August 12, 1939

Recd 8/14/39

Miss Margaret E. Hodge
Keene Valley, Essex Co.
New York

Dear Miss Hodge:

We acknowledge receipt of your letter of August 8, with enclosed draft of your letter to President Liu.

We have had President Liu's letter typewritten - so as to have copies available for your files and ours - and are enclosing a copy herewith. The original is being mailed to President Liu to-day. We are also sending him a copy of a cablegram summarizing what you say in your letter. I trust that the cable adequately expresses what you would like to say. We are enclosing enough copies of your letter to Dr. Liu and of the cablegram for you to circulate among the members of the Cheeloo Woman's Committee.

The question of whether the Cheeloo Governors approve the erection of Cheeloo dormitories in Chengtu is a very complex one. There has been, as you know, a great deal of uncertainty in the minds of the Cheeloo Governors as to whether it is wise for the University to open work in Chengtu in the College of Arts and Science. So far as medicine is concerned, the case is fairly clear, for West China Union University is the only other Christian college in China carrying on medical work. The question has frequently been asked - but never answered - as to why the Cheeloo students of Arts and Science were not sent either to Peking, or to Shanghai. Either at Yenching University or at the Associated Christian Colleges in Shanghai the students would be far closer to the geographical area from which most of them come, and to which they should ultimately return for service. It is a difficult, and expensive, business to get Cheeloo students or faculty members out to Chengtu and to carry on any satisfactory work there. There are a good many intimations coming to us that the West China campus is already so overcrowded that the addition of the Cheeloo students and faculty members last year was not altogether welcome. Of course, the erection of Cheeloo dormitories would help to relieve this overcrowding - but is it wise to expend money in this way? At one of the recent meetings of the North American Section, Dr. Scott suggested that it might be much wiser to spend any available building funds for the erection of Cheeloo dormitories at Yenching University, rather than in West China. That proposal also has many obvious difficulties - but at least it indicates that the Section has not reached any clear decision as

Miss Margaret E. Hodge

-2-

August 12, 1939

to policies.

I do not know of any request which has come to us from Mrs. Yui or President Liu for an appropriation to erect a dormitory for Cheeloo women students in Chengtu. The field, however, did request an appropriation of \$4,000, which we understood was for the erection of a dormitory for men students. Possibly this is the same request coming to us in a different form.

In any event, it seems that the wisest procedure would be for us to bring this whole matter to the attention of the North American Section of the Cheeloo Governors as early in the autumn as a meeting can be held.

I hope that you are having a pleasant and restful summer in Keene Valley. My wife, daughter, and I spent two weeks at Silver Bay, and had a very pleasant time there. During the last fortnight we have been seeing a little of the World's Fair, and spending a part of our time here in the office. Both Mr. Evans and Mr. Parker began their vacations yesterday afternoon, so we will try to keep the administrative end of things moving along until after Labor Day.

Very cordially yours,

B. A. Gaudin

BAG:VW
Enclosures

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August 21, 1959

To the Members of the Women's Committee of Charles University

Dear Friends:

On August 21st I received a letter from President Lén of Charles, saying that last March Mrs. Tol had written me asking the Women's Committee for an urgently needed dormitory for the Charles women students at Chicago. Having received no reply, he was writing again to inquire. In reference to a gift for a dormitory from the U.S. Navy which they hoped would contain this urgently needed and a few staff members. But because of the low favorable exchange and the need for equipment, they beg us for \$1,000.00 U.S. to complete it.

Thank you who were at the annual meeting of the American Section of the Board of Governors in June. My number last month doubt there was as to whether it was due to save the Charles College of Arts to avoid Chicago rather than to go temporarily to London or England, both with under the name of most of the students. In after writing my reply, I submitted it to Mr. Charles for advice for I did not want to encourage false hopes, or to be too discouraging. With his approval the enclosed cable and letter were sent.

We will also note that I submitted the statement as to the financial responsibility of the women on the Board of Governors as a Women's Committee. For I thought it possible that neither in my Mrs. Tol had had attention called to action taken before they came into office.

I hope that we can have a full meeting of the Women's Committee in the fall whenever the Board of Governors meets. The one in the spring was very unsatisfactory both as to attendance of those and attendance.

Sincerely yours,

M. E. Hodge

Secretary
Women's Committee Charles University

0039

February 1, 1940

Miss Helen Kittredge
39 Fifth Avenue
New York City

Dear Miss Kittredge,

We are grateful to you for sending us the fifty dollars to complete your pledge to the Ran Shields Medical Fund. Our formal receipt is enclosed. We made out the receipt on an Associated Boards receipt form, so that it will be deductible for income tax purposes. Since our Chesloo Board of Governors is incorporated in Canada, gifts for that corporation are not deductible for income taxes.

Despite the fact that we have not been pressing very actively for the Fund, it has continued to grow in an encouraging way, and now stands at a little more than \$12,200. At the very first opportunity we ought to push ahead to bring this Fund up to the goal of \$50,000. The Medical School needs this additional assured income, and we would like to have Ran Shields enjoy it while he is still with us.

Very cordially yours,

B. G. Garride

BAG:ms
Enc.

0040

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Philadelphia, Penna.
 Mar. 15, 1940

Dear Mr. Garside,

Your letter about Miss Josephine Fuller reached me as I was going to New York so I took it with me to consult you and Miss Kirtledge. But she was home with a cold and time failed me to telephone you. I go to the Convocation tomorrow and am to be in N.Y. Mar. 18-20. But I think it better to write you now.

I believe Miss Fuller's status is entirely between her and the Methodist women, with Cheeloo and its Woman's Com. coming in at the end. So I suggest that your letter to Miss Fuller, which seems to me excellent, be cleared through Miss — (I forget her name, the Methodist Woman Secy at "150") who can give the technical information and advice that I cannot. If her appointment cleared through the Woman's Com. of Cheeloo then perhaps I as ^{its} secretary should sign the letter to her, but it seems to me that it should be handled by you and the Methodist Woman's Board. Of course I am willing to do whatever is needed, though you should write the letter.

Hoping for a very happy and successful day tomorrow,

Sincerely yours,

Margaret E. Hodge

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MAR 18 1940

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Fuller

INDEXED

March 18, 1940

Miss Margaret E. Hodge
112 West Gravers Lane
Chestnut Hill
Philadelphia, Pennsylvania

Dear Miss Hodge,

At the luncheon on Saturday I discussed with you very briefly the questions concerning Miss Josephine Fuller about which we corresponded last week. This morning, Mr. Evans and I had time to go over in some detail your letter of March 15 dealing with the matter.

Miss Fuller's appointment has always been a direct relationship between her and Chee-loo University, without any definite official relationship with the Woman's Foreign Missionary Society of the M. E. church. There was a suggestion in 1937 that Miss Fuller be appointed an affiliated missionary of the W. F. M. S., with that society paying her salary and allowances, but with Chee-loo reimbursing the society for the amount of its expenditures on her behalf. This proposal apparently did not meet with any objection, but for some reason it was never carried into effect. So Miss Fuller went out as a direct appointee of the University, and has remained in that relationship. A part of her difficulties have arisen from the fact that the proposed affiliation with the W. F. M. S. has never been carried through, with the result that sometimes it has been mistakenly assumed that the W. F. M. S. was taking care of her. Part of her difficulties have of course been due to the fact that Mrs. Yui has been absent from Tsinan, and there has been no one on the campus who has felt a great deal of responsibility for Miss Fuller and her arrangements.

Mr. Evans discussed all these details at some length with Miss Robinson about ten days ago, and the results of their discussions were incorporated into my letter when it was drafted.

As Mr. Evans went over the draft of my letter, he found it in accordance with his own understanding of the matter, and in harmony with his discussion with Miss Robinson. Both of us agreed that we would prefer that the letter go out over your

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Miss Hodge

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March 18, 1940

signature, but since a China mail is closing to-day and the time for getting this information to Miss Fuller is quite short, we thought that it would probably be better that the letter go out over my signature so that both Miss Fuller and Dr. Lair would have this information at the earliest possible date. I have of course tried to make plain in my letter that Miss Fuller's appointment was made by the Cheeloo Woman's Committee, and that her direct responsibility is to that Committee.

Both my wife and I were happy to have the privilege of seeing you on Saturday. We both felt that the luncheon was a very inspiring occasion.

Very sincerely yours,

*BAG
Laird*

BAG:MS

0044

April 12, 1940

Miss Helen Kittredge
156 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

Enclosed find the Shantung March Trial Balance, Cash
Statement, and Budget Analysis.

You will be interested in knowing that The Rockefeller
Foundation has assigned \$8,000.00 to Shantung out of \$85,000.00
appropriated for the China Colleges.

Very truly yours,

C. A. EVANS

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May 10, 1940

Miss Helen Kittredge
156 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

It gives me pleasure to enclose the trial balance sheets,
and accompanying papers for Shantung Christian University up to
April 30, 1940.

There is a considerable balance of cash on hand due to
\$5,000.00 of field money being held in our possession for last
year, and nothing has been drawn on the current budget by the field
treasurer.

You will note that our endowment cash is well invested.

Very truly yours,

C. A. EVANS

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June 12, 1940

Miss Helen Kittredge
156 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

You will find the trial balance sheet for Shantung Christian University for May 31st enclosed herewith. You will also find the budget analysis.

In addition to Sustaining Funds recorded under 175.5 we have received \$474.47 received through The British United Committee and sent directly to the field.

Very truly yours,

C. A. EVANS

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July 18, 1949

Miss Helen Kibben
225 Fifth Avenue
New York, N. Y.

Dear Miss Kibben:

Enclosed find the checking total balance sheet and closing entries for June 30, 1949. Cash Statement and Budget Analysis are also enclosed.

The latter indicates that all appropriations have been paid, but it is outstanding in that they have been cleared in the budget and carried forward to Available Funds which now has a balance of \$10,000.00 available for the field.

In forwarding these documents to the Treasurer, we are willing with the emphasis on the necessity of keeping the Board of Directors thoroughly informed as to the use of funds.

Very truly yours,

C. A. STARR

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

*see maxilla
the file
Gunnels.*

August 21, 1940.

To the Members of the Woman's Committee of Charles University

Dear Friends:

You will be interested in the enclosed letter that came from
Dr. Annie Scott, who is at present with her mother 1226 Ashboro Street,
Greensboro, North Carolina.

Sincerely yours,

Oliver Kittredge
Treasurer, Woman's Committee of
Charles University

HE:AM
Enc.



0049

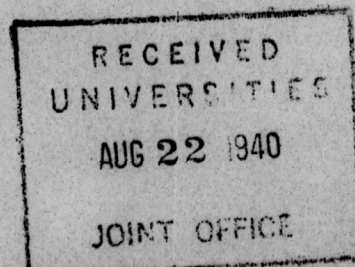
Excerpts from a letter Dr. Annie Scott wrote on board the S/S
Pierce, July 15, 1940.

"An annual report from our dean of women Changtu reached me in Honolulu. There is no question but that she is doing a great job holding the women together and making it possible for many students to continue in school when unhelped they would find it impossible to continue. We were most fortunate at Tsinan to secure Miss Frances Combs as dean of women for next year. Miss Combs comes to us with many successful years heading up the English Baptist girls' school in Taiyuanfu. She stepped in as Miss Fuller handed over.

"I wished much to come out by way of Changtu but it couldn't be managed. We never have had such heavy medical work at Tsinan. For several months we have found it necessary to limit registrations for the daily clinics. You see we are still running with less than half our medical staff. Even with this limitation for registration, our clinic attendance for several months has exceeded anything we have had in past years.

"Special courses at Tsinan Chaeloo have been very successful and we plan to continue them this year waiting to see what the future holds for our teaching work.

"I will spend about one week with my good Peking friend, Dr. Louise Morrow and then go to mother in North Carolina. I now plan to reach New York near the first of October and expect to be there until April 1st. I will plan to go to mother for a good Christmas vacation, but otherwise I have no plans to be out of New York during the time indicated."



0050

March 8, 1941

Miss Helen Kittredge
155 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

In accordance with the action taken at the meeting of the Charles Hamm's Committee last week, a cablegram was sent to Miss Priest, asking for a detailed report of the use of the money sent out recently. The following cable was received yesterday:-

"CHAMLOO FUNDS USED CURRENT NEEDS. STATEMENT CLIPPER."

Naturally, it is not possible in a cable to give any extensive details and we will, therefore, have to omit the Clipper letter which is mentioned before issuing the full extent of the distribution of the money. As soon as this report comes in, we will share the information with you.

Sincerely yours,

J. L. Parker
Assistant Secretary

JLP:JD

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J. H. H. J.

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July 14, 1941

Mr. E. W. Higgins
125 Fifth Avenue
New York, N. Y.

Dear Mr. Higgins:

The Working Christian Laboratory during the past year has obtained income of \$1,000.00 in a number of ways, all in the name of the Laboratory and that there is an accumulation of \$1,000.00 as applicable to the 1941-42 budget.

Amounts payable of \$10,000.00 represent interest balance on the field budget - \$10,000.00 of this was cleared by cable from the field this morning.

Very truly yours,

C. L. WASH

cc: [illegible]
[illegible]
(Mailed July 12)

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RECEIVED
UNIVERSITIES
SEP 25 1941
JOINT OFFICE

September 21, 1941

Members of
The Women's Committee
Shantung Christian University

Dear Friends:

I find that we have not sent to you the letter from Miss Edith Norton Smith and the minutes of the Women's Committee meeting held in Shanghai on July 1, 1941. These should form the background of the discussion which will take place at the meeting on Thursday.

Among the papers which were attached to the agenda for the Board meeting on Friday, September 20, was a letter from President Lin covering the minutes of the Advisory Committee in Shanghai. These particular papers are pertinent to the considerations of the Women's Committee.

Sincerely yours,

J. L. Parker
Assistant Secretary

JLP:W
Enc. 2

Copies to: Miss Kittredge
Mrs. North
Mrs. Roys
Miss MacKinnon

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

156 FIFTH AVENUE
NEW YORK

CLARENCE A. STEELE
TREASURER

HELEN KITTREDGE
ASSOCIATE TREASURER

August 17, 1942

*ack 9/1/42 by CK
to Northern New York Trust Co.*

Mr. C. A. Evans
150 Fifth Avenue
New York, N. Y.

My dear Mr. Evans:

The enclosed check from The Northern New York Trust Company, Watertown, New York for \$31.11, payable to Helen Kittredge, represents the income from the Jessie Banister Fund. This is for you to deposit to the account of the Women's Committee of the School of Medicine of the Shantung Christian University. Our procedure was to type on the back of the check the name of the committee and Helen Kittredge as Treasurer. Will you kindly see that this is done before the check is deposited.

If you will look in the file in the folder for the Banister Estate, you will notice that it was our custom to send out two receipts for the Banister income; one to the bank at Watertown, and one to the Treasurer of the society to which this amount is credited.

sent 9/1/42

Sincerely yours

Helen Kittredge, Assoc. Treas.

By ShS

SRH
Encl. Ck. \$31.11 ✓

Dep. 8/31/42

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
125 FIFTH AVENUE
NEW YORK

CLARENCE A. STEELE
ASSISTANT
HELEN KITTREDGE
ASSOCIATE TREASURER

August 17, 1942

Mr. C. A. Steele
125 Fifth Avenue
New York, N. Y.

My dear Mr. Steele:

The enclosed check from The Northern New York Trust Company, Waterbury, New York for \$51.11, payable to Helen Kittredge, represents the income from the Jessie Kimmelman Fund. This is for you to deposit to the account of the Women's Committee of the School of Medicine of the Northern Christian Institute. Our procedure was to write on the back of the check the name of the committee and Helen Kittredge as Treasurer. All you kindly assist in this is done before the check is deposited.

If you will look in the file in the folder for the Kimmelman Estate, you will notice that it was our custom to send two receipts for the Kimmelman income; one to the Board of Waterbury, and one to the Treasurer of the society to which the amount is credited.

Sincerely yours

Helen Kittredge, Assoc. Treas.



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CABLE ADDRESS "INCULCATE, NEW YORK"

TELEPHONE WATKINS 9-3000

THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
156 FIFTH AVENUE
NEW YORK

CLARENCE A. STEELE
TREASURER
HELEN KITTREDGE
ASSOCIATE TREASURER
DANIEL M. PATTISON
ASSISTANT TREASURER

April 5, 1943

ack 4/15/43

The Associated Boards for
Christian Colleges in China
150 Fifth Avenue
New York City

Dear Sirs:

I am enclosing an anonymous gift of \$150 to be divided
equally among Ginling College, Cheloo and Yenching Universities.
The gifts are to be used especially in the women's departments
of these schools.

Very sincerely yours,

Helen Kittredge
Associate Treasurer

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enclosure

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April 15, 1943

Miss Helen Kittredge
125 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

Thank you for your letter of April 8th enclosing check for anonymous gift of \$150.00 to be divided equally among Gailing College, Shanghai Christian University and Yenching University. We note that this is to be especially for the women's departments of these universities.

With sincere gratitude for your courtesy in sending this gift, I am

Most cordially yours,

C. A. EVANS

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July 19, 1943

Miss Helen Kittridge
136 Fifth Avenue
New York, N. Y.

Dear Miss Kittridge:

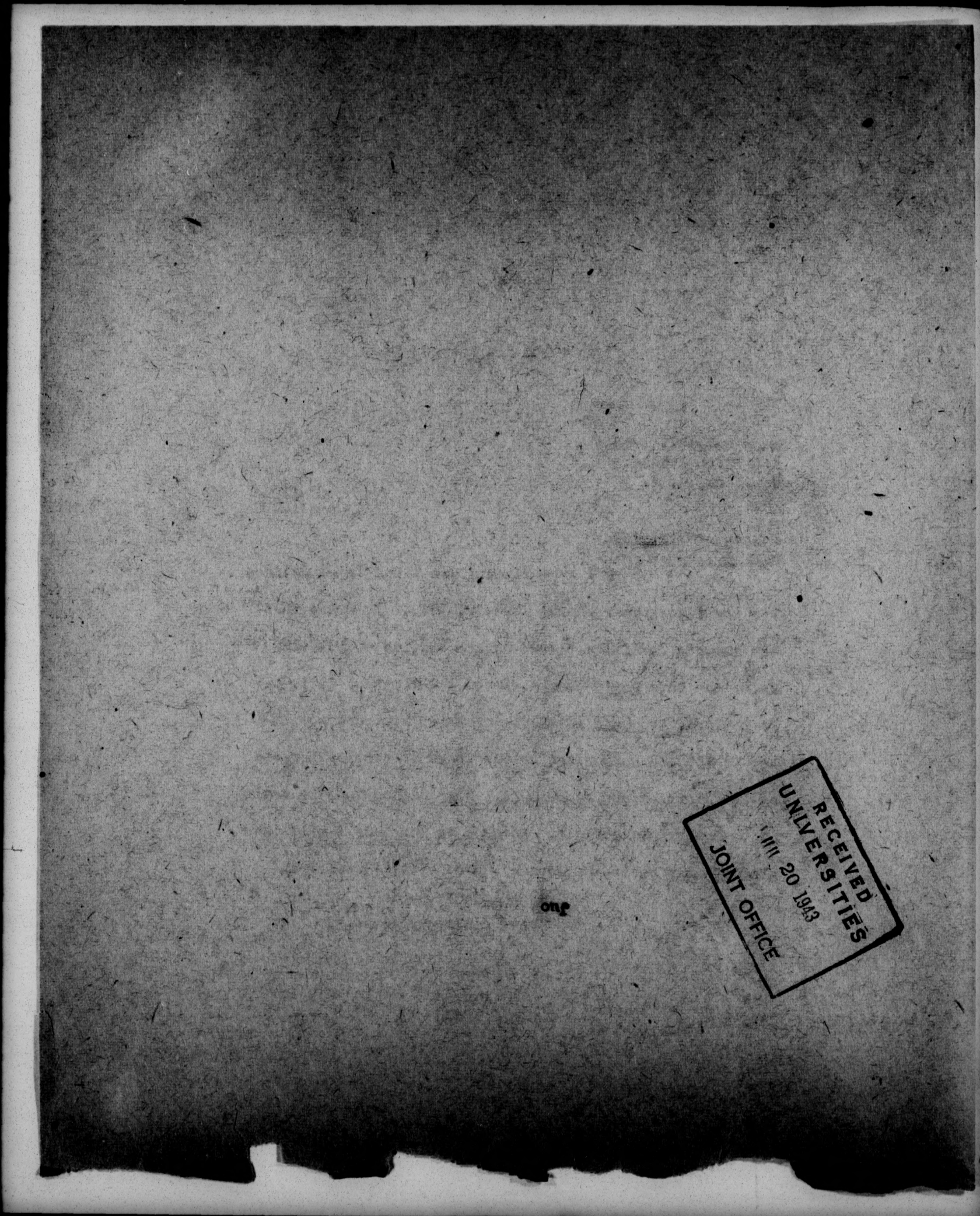
I am enclosing the final Trial Balance for the fiscal year ending June 30, 1943. It shows that the Women's Committee closed with a surplus of \$317.28 while the Governor's Budget showed a deficit of \$171.96. Promotional expenses in excess of appropriations amounting to \$650.47 authorized by the Board is carried forward as the first charge on 1943-44. Some method must be devised to cover this deficit. As soon as possible I will take steps to formulate the Annual Report of the Treasurer.

Most sincerely yours,

CARL

C. A. EVANS

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August 27, 1943

Miss Helen Kittredge
156 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

I am enclosing the reply I received from the Northern New York Trust Company regarding the Banister Fund. I believe it will be necessary for you to write to the bank and inform them that checks hereafter are to be made payable to our office. I presume it is natural for them to insist that as you have been receiving the checks you should be the one to make the change.

Very truly yours,

CAE:EW

C. A. EVANS

Enc. - Letter from
Northern N. Y. Trust Co.

Per E.W.

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JOINT OFFICE

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January 27, 1944

Miss Helen Kittredge
Presbyterian Board
156 Fifth Avenue
New York 10, New York

Dear Miss Kittredge:

Thanks for your letter of the 21st enclosing your Board's check for \$6.00 covering a gift from Miss Isabelle Day, 1240 Fourth St., San Rafael, California, which you have designated for the use of the Colleges.

We are sending Miss Day our treasurer's receipt and note of acknowledgment.

Sincerely yours,

CAR/mp
Enc.

C. A. EVANS

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August 13, 1944

Miss Helen Kittredge
196 Fifth Avenue
New York, N. Y.

Dear Miss Kittredge:

Enclosed you will find the Trial Balance
Sheet for July 31st for Shantung Christian University

A Cash Statement is also attached but there
is no Budget Analysis as The United China Relief has not allo-
cated to us funds available for 1944-45. We anticipate that
this will be available before the 5th of September and immediately
thereafter a meeting must be called of the Associated Boards Execu-
tive Committee to approve allocations to the different Colleges.

You will find under Plant the consolidation
of the Women's Committee funds for the School of Medicine. These
accounts are confined to the 27a and 127a divisions.

Very truly yours,

CAR:EN

C. A. STARR

cc:cc

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA

136 FIFTH AVENUE
NEW YORK 10, N. Y.

CLARENCE A. STEELE
TREASURER

HELEN KITTREDGE
ASSOCIATE TREASURER

DANIEL M. PATTISON
ASSISTANT TREASURER

January 21, 1944

Mr. Evans, Treas.
Associated Boards of Christian
Colleges in China
150 Fifth Avenue
New York, New York

Dear Mr. Evans:-

Enclosed please find our Board check for \$6.00,
which is to be used according to the instructions
in the letter I am quoting below from Miss Isabelle
Day, 1240 Fourth Street, San Rafael, California.

"A friend helped sell some Chinese tea
for United China Relief, and I am en-
closing six dollars, asking that you
distribute it through Presbyterian co-
operating agencies as seems most urgent.

"I am most grateful for the wonderful
work of the Board, and only wish I might
support it more ably."

Sincerely yours,

Helen Kittredge

Associate Treasurer

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THE BOARD OF FOREIGN MISSIONS
OF THE PRESBYTERIAN CHURCH IN THE
UNITED STATES OF AMERICA
158 FIFTH AVENUE
NEW YORK 10, N. Y.

January 21, 1944

CLARENCE A. STEELE
TREASURER
HELEN KITTREDGE
ASSOCIATE TREASURER
DANIEL M. PATTERSON
ASSOCIATE TREASURER

Mr. Evans, Treasurer,
Associated Board of Christian
Colleges in China
150 Fifth Avenue
New York, New York

Enclosed please find our Board check for \$8.00,
which is to be used according to the instructions
in the letter I am quoting below from Miss Lavelle
Rev. 1340 North Street, San Rafael, California.

"A friend helped call some Chinese who
for United China Relief, and I am en-
closing six dollars, asking that you
contribute it through your Board."

"I am most grateful for the wonderful
work of the Board, and only wish I might
contribute it more often."

Sincerely yours,

Helen Kittredge
Associate Treasurer

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